

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. 01	3. EFFECTIVE DATE 10/03/2018	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY Open World Leadership Center 101 Independence Ave., SE LA-144 Washington, DC 20540-9980	CODE 0945	7. ADMINISTERED BY (If other than Item 6)	CODE

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. OWLC-18-R-0002
	<input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) 09/20/2018
	<input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO.
	<input type="checkbox"/> 10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

- The attached page 2 provides response to question (10) received regarding Solicitation OWLC-18-R-0002.
- Page 27 of Solicitation OWLC-18-R-0002 is replaced with the attached page 27 to identify and provide potential applicable wage determinations. Wage Determination WD 15-5813 is deleted, Wage Determinations 2015-4281 and 2015-5233 are added.
 - Page 39 of Solicitation OWLC-18-R-0002 is replaced with the attached page 39 to correct wording under Factor 5.
- The date, time and location for receipt of offers is not changed with issuance of this amendment.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
15C. DATE SIGNED		16C. DATE SIGNED	
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

Question 10 - Is there a due date for submission of questions regarding the referenced solicitation? I didn't find anything in the solicitation package and want to make sure I don't miss the chance to clarify any questions. Response: No due date for submission of questions is established, questions should be submitted as soon as possible.

Amendment 01

- (3) Section (a)(6) is replaced with the following: "Interest penalty payments shall be handled in accordance with the Prompt Payment clause at FAR 52.232-25 as modified by the Open World Leadership Center."
(4) Section (b) relating to Contract Financing Payment is deleted.

Section J – List of Attachments, Exhibits

Exhibits

- (a) Contract Data Requirements List

Attachments

- (1) Rules of Behavior for Privileged Users of Open World Leadership Center Database
(2) List of Potential Service Contract Labor Standard - with copies of the each Wage Determination

Solicitation Documents – These documents will be removed upon award

- A. Sample Program Agenda
B. Open World Database screenshots

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

52.204-19	Incorporation by Reference of Representations and Certifications	DEC 2014
52.209-12	Certification Regarding Tax Matters	FEB 2016
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certifications	AUG 2018
52.230	Cost Accounting Standards Notices and Certification	OCT 2015

CLAUSES INCORPORATED BY FULL TEXT

52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (JAN 2018)

(a)

(1) The North American Industry classification System (NAICS) code for this acquisition is _____
[insert NAICS code].

(2) The small business size standard is _____ [insert size standard].

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)

(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

1. Factor 1 – Management Plan/Regional Capabilities –
 - A) The Offeror shall demonstrate the capacity to mobilize resources immediately and implement activities within a strict timeline to successfully accomplish program objectives and plans.
 - B) The Offeror’s proposal will be evaluated on its ability to provide a comprehensive management plan, which includes a staffing plan, organization chart, and description of office locations, transportation plan, communication arrangements, outline of orientation/briefing material for event participants and other pertinent information. The staffing plan will have a listing of key personnel with position descriptions and will include staffing capability for all Open World participating countries covered in this solicitation.
2. Factor 2 - Corporate Experience
 - A) The Offeror will be evaluated on its demonstrated ability to manage similar projects reflecting effective planning and staffing and solid IT security practices (such as firewalls and anti-hacking capability).
 - B) The assessment shall include:
 1. Corporate capability to provide adequate and quality resources to support the Statement of Work.
 2. Duration of experience managing similar efforts contained in the Statement of Work
 3. Similarity of managed projects
 4. Successful management of similar projects
 5. Review of the offeror’s ability to perform the Statement of Work tasks in Open World program participating countries (including possession/ability to gain possession of any relevant country registration, if required).
3. Factor 3 - Key Personnel Qualifications
 - A) The Offeror’s proposal will be evaluated based on the qualifications of the proposed key personnel, to include, as a minimum, primary Offeror’s Executive Officer responsible for the Open World program, the Program Manager, United States and Specialist, as represented in the submitted resumes. Resumes should highlight information regarding past supervisory responsibilities for all proposed key personnel. The assessment for all key personnel shall be based on:
 1. Relevant education and work experience including international posts or positions to successfully fulfill contract requirements; and
 2. Proficient language skills.
4. Factor 4 - Program Monitoring and Reporting Capability
 - A) The Offeror’s proposal will be evaluated for the overall quality and soundness demonstrated in maintaining and delivering substantive program documents in a timely manner and
 - B) The Offeror’s ability to regularly and comprehensively monitor and report on program flow, follow-on activities, and other relevant programmatic information in countries with changing political climates.
5. Factor 5 - Past Performance with Similar Programs
 - A) The Offeror will provide evidence of work for government or other clients on similar projects of size and complexity in all or most of the current participating Open World countries. The Offeror will provide at **least** three reference contracts, including names, titles and current phone numbers of client, as well as approximate dollar amount, level of staffing and duration of the relevant projects that are submitted for evaluation. Past performance of the Offeror’s participating divisions and proposed subcontracts will be considered in this review. In conducting the past performance assessment, the Government may use data obtained from other sources as well as the data provided in the Offeror’s proposal. The Offeror’s proposal will be evaluated based on relevance, currency, the evidence of providing quality products and services and the demonstrated ability to meet all administrative, scheduling and logistical responsibilities, and meeting proposed contract costs.

Section J
Attachment (2)

List of Potential Service Contract Labor Standards WD	
OWLC-18-R-0002	
Wage Determinations Requested	Added by Amendment
2015-4281 - Washington DC	01
2015-5233 - Harris County, Texas	01